

ActionAid is an international anti-poverty agency formed in 1972. We are a partnership between people in poor and rich countries working together to end poverty and injustice. Today we are working with over 13 million of the world's poorest and excluded people in over 40 countries worldwide to secure their rights to a life free of poverty and injustice, and with the support of half a million donors and supporters.

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VACANCY

Position: Executive Director, ActionAid Nepal

Location: Kathmandu, Nepal

The Organization

ActionAid is an international organisation, working with over 25 million people in more than 40 countries for a world free from poverty and injustice. ActionAid Nepal is part of the ActionAid International Federation and is one of ActionAid's programmes, in operation since 1982.

The Position:

The Executive Director (ED) provides vision, leadership, management and effective high-level national representation for ActionAid Nepal, in line with the established policies, principles and operating practices of ActionAid International, as well as good management practice and the political, social, cultural and economic environment of the country. The ED is also responsible for overseeing the implementation of the ActionAid Nepal Country Strategy Paper (CSP). The ED role requires broad organizational experience to develop and manage a growing team as well as deep knowledge of Nepal to make significant improvements to policies and processes that lead long-term success of ActionAid in Nepal.

Qualification & Experience

The candidate must hold a post graduate degree in social sciences, development studies or a development related field and at least 10 years proven track record with a minimum of 5 years in a top leadership position in development work and poverty alleviation programmes with proven initiative, flexibility and enthusiasm in managing complex activities in a changing environment.

- Demonstrated senior management expertise, including proven ability to develop the capacities of multi-disciplinary professional teams undertaking comprehensive poverty alleviation strategy.
- Proven experience in managing complex financial control and management systems with the budget size of at least 3 million GBP and 40 staff and above.
- Demonstrated expertise in strategic and long term planning and the ability to ensure that operational plans and activities meet targets and appropriately reflect longer term perspectives.
- Proven experience of working and negotiating with Government officials and/or donors at all levels in Nepal context.
- Sound and up to date knowledge of development concepts, methodologies and techniques including demonstrated expertise in at least one specialist development field.
- Excellent negotiation and communication skills, including demonstrated ability to handle sensitive diplomatic and Government level negotiations on matters affecting ActionAid Nepal's programme.
- Sound awareness of the political, social, economic and historic environment in which ActionAid's poverty alleviation programmes are operating at both national and community levels.
- Proficiency in English and a familiarity with the context of the country as it affects development strategies. Fluency of local language is an advantage to the role.
- Strong leadership and management skills.
- Strong analytical/problem solving, and management of crisis, conflict and risk.
- Fundraising skills with proven track recording in contract management from bilateral and multilateral donors.

Application Procedures

If you have the expertise to take on this exciting opportunity, please visit our website www.actionaid.org/jobs for further details.

Candidates should apply through <https://goo.gl/forms/N9aOhraxGHg29GUw1> and send CV and motivation cover letter to: hradmin.asia@actionaid.org by no later than 31st March 2017, 5.30 pm Nepal time. Please clearly indicate which position you are applying for. REF No:CD/AAN

ActionAid International welcomes applications from all sections of the community and promotes diversity. Although all applications will be considered on their individual merit, suitably qualified Nepalese national, especially women leader, are especially encouraged to apply.

Please check your application and make sure you meet all the essential criteria listed in the person specification, in addition your application will be stronger if you meet at least some of the desirable criteria. If you do not meet at least all the essential criteria, please don't apply as we only invite candidates for an interview if they meet the essential criteria listed on the job description.