



<b>Name/Title:</b>	Gender Equality, Disability and Social Inclusion (GEDSI) Consultant	<b>Start Date:</b>	21 December 2022
<b>SOW Manager:</b>	Deputy Head of Programs	<b>Date of Final Deliverables:</b>	20 February 2023
<b>Purpose: Name/Title:</b>	Technical support to National Disaster Risk Reduction and Management Authority (NDRRMA) on GEDSI priorities.	<b>Location of performance:</b>	NHSRP and NDRRMA Office
		<b>Participants for Exit Debrief:</b>	Head of Programs, Deputy Head of Programs, NHSRP National Coordinator, GESI Technical Advisor
		<b>Dates of Exit Debrief</b>	20 February 2023

**Scope of Work**

**1. CRS Background:** CRS is an international NGO based in the United States that works in over 100 countries to promote human development by responding to major emergencies, fighting diseases, poverty, and nurturing peaceful and just societies. CRS Nepal started its operational presence in Nepal in response to the 2015 earthquake with emergency support to over 19,000 households in collaboration with local partners. CRS Nepal has been implementing multi-sector emergency response and recovery (earthquake, monsoon and COVID) programs in the affected districts and communities of Nepal. CRS Nepal is also implementing a USAID-financed livelihood technical assistance program, Farmer to Farmer (F2F), in Bagmati Province, Lumbini Province, Karnali Province and Sudurpaschim Province. Similarly, CRS Nepal has been coordinating the reconstruction through the leadership of the National/Nepal Housing and Settlements Resiliency Platform (NHSRP), previously known as Housing Recovery and Reconstruction Platform (HRRP) since March 2017 to provide technical and information management support to relevant national, provincial and local governments. CRS Nepal is integrating Gender Equality and Social Inclusion (GESI) and Safeguarding are in its organizational system and programming.

CRS Nepal’s EMPOWER Project works for the National Disaster Risk Reduction and Management authority (NDRRMA) to provide complimentary support on the NDRRMA’s priority areas identified for the project namely; a. Identity and governance, b. Programming services and results, c. Monitoring and Evaluation, and d. Safeguarding; and the GEDSI consultant is expected to provide technical support to NDRRMA on GEDSI area of work under programming services and results.

**2. Key responsibilities:** The general responsibility of the GEDSI consultant is to provide the technical support to NHSRP/EMPOWER Project on GEDSI priorities areas for NDRRMA.

### 3. Key deliverables

Key deliverables	Completion date
Scope of Work for NDRRMA vulnerable Working Group finalized through: <ul style="list-style-type: none"> <li>– Meetings/consultation with NDRRMA officials and CRS/NSHRP team</li> <li>– Meeting/s with NDRRMA GEDSI Working group.</li> <li>– Official endorsement from NDRRMA’s executive committee.</li> </ul>	30 Dec 2022
NDRRMA received technical support on prioritizing and integrating feedback from GEDSI Workshop into GEDSI Strategic Action Plan	6 Jan 2023
NDRRMA received necessary assistance to endorse the GESI strategic action plan by its Executive Committee.	15 Jan 2023
National level consultation workshop on GEDSI Strategic action plan with concerned stakeholders	20 Jan 2023
National and provincial level sensitization workshop organized for GEDSI strategic action plan (one at national and 3 at provinces)	3 Feb 2023
GEDSI integration tools for DRM package finalized for NDRRMA’s endorsement and implementation	20 Feb 2023

### 4. Required qualification and selection criteria

- Master's Degree in Social Sciences, International Development, or related field. Experience in implementing GESI mainstreaming activities/programming required.
- Minimum of three years relevant work experience with progressive responsibilities, ideally with an international NGO. Minimum of two years relevant field-based experience in either Gender or Protection, Preferably in DRR and Reconstruction.
- Experience working in the areas of Gender, Disability, Social Inclusion and/or Protection, general knowledge of other related disciplines to ensure proper cross-sectoral approach.
- Excellent technical writing skills
- Experience with program monitoring, evaluation, and analysis.
- Experience and skills in networking and relations with donors, peer organizations, faith-based and civil society partners. Understanding of partnership principles.
- Proficient in MS Office packages (Excel, Word, PowerPoint), web conferencing applications, information and budget management systems, and knowledge-sharing networks.

5. **Place of performance:** Kathmandu, Nepal – with required visits to Province Head Quarters.

### 6. Planning and logistics

- IT devices – should be managed by consultant
- Working space –NHSRP Office, Pulchowk and NDRRMA office, Singh Durbar

### 7. Relevant documents/links to be shared

- EMPOWER Project documents
- NDRRMA key policies and documents



**8. Engagement Period and payment:** The consultant will be engaged between 21 December until 20 February 2023. The payment is made on monthly basis through Banking process after deducting 15% tax on the consultancy service as per Nepal government's tax rule and will be withheld to declare to the General Tax Department during the payment.

**9. POETs to use:**

The consultant's time will be charged on 200896-362-101.

**10. Reporting:** The consultant will report to the SOW manager and work in close coordination with NHSRP National Coordinator and Technical Coordinator and CRS Nepal Head of Programs.

**11. CRS Code of Conduct:**

- The CRS Code of Conduct will be applicable to the consultant.
- All CRS affiliates including consultants are obligated to report any concerns or suspicions of any forms of harassment, abuse and exploitation described with the CRS policy on Safeguarding involving CRS staff, volunteers, partners, program participants, suppliers, service providers or aid workers associated with another organization. The concern may be a result of witness the incident, being told of it or being the object of it.
- All such required reporters should report all concerns through any of the following channels:
  - ❖ Anonymous reporting through toll-free number
  - ❖ SOW Manager
  - ❖ CRS Nepal Safeguarding Focal Points
  - ❖ Country Representative

**12. CRS Policy for COVID Safety:**

- The consultant must follow CRS's standards for COVID-19 safety.