

TERMS OF REFERENCE TO DEVELOP TRAINING MANUALS TO DEVELOP A POOL OF NATIONAL TRAINERS FOR PROGRAMMATIC MANAGEMENT OF TB

PR25666

Terms of Reference (ToR)

Background on Save the Children

Save the Children is the leading global independent organisation for children. Save the Children believes every child deserves a future. Around the world, we work every day to give children a healthy start in life, the opportunity to learn and protection from harm. When crisis strikes, and children are most vulnerable, we are always among the first to respond and the last to leave. We ensure children's unique needs are met and their voices are heard. We deliver lasting results for millions of children, including those hardest to reach.

We do whatever it takes for children – every day and in times of crisis – transforming their lives and the future we share.

Our vision: A world in which every child attains the right to survival, protection, development, and participation.

Our mission: To inspire breakthroughs in the way the world treats children, and to achieve immediate and lasting change in their lives.

Our values: Accountability, ambition, collaboration, creativity, and integrity.

We are committed to ensuring our resources are used as efficiently as possible, in order to focus them on achieving maximum impact for children.

Background information/context

National Tuberculosis Program (NTP) Nepal has been fighting for decades to eliminate tuberculosis in Nepal. Despite all investments and efforts and a treatment success rate of about 90%, TB is still a major public health problem in Nepal. Recent national TB prevalence survey (2018/19) has estimated 69,000 new TB cases in 2019/20 which is 1.6 times higher than previously estimated annual new TB cases i.e. 45000 per year. However, number of notified TB cases was only 32,043 in 2019 and 27,745 in 2020. This shows a huge gap between estimated annual incidence and annual case notification.

Similarly, total estimated incidence of RR/MDR-TB was around 2,200 cases in 2020. However, in 2020, only 384 RR/MDR TB cases (i.e., 17.4% of estimated RR/MDR TB cases) were enrolled in DR-TB treatment. This shows that more than 82% of the RR/MDR TB cases are not enrolled in DR-TB treatment in Nepal.

Human Resource is the key components of any health system. Well trained and motivated manpower is essential for the effective health system. Human Resources Capacity Assessment of MoHP, NCASC, NTCC and EDCC at federal, provincial and Palika level to implement national HIV, TB and Malaria programs, 2021 conducted by SCI/Global Fund clearly recommended for the capacity development capacity of HR of TB program in different levels. JMM of National TB program also recommended for the capacity development of HR of National TB Program to achieve the END TB Goal. NTP has planned to develop a national pool of trainers on programmatic management of TB, however NTP

does not have the curriculum and training materials for this training. The consultant will develop a training manual for this training.

Objectives

The overall objective of this TA is to develop a standardised training manuals for the training to develop a national pool of trainers on programmatic management of TB. The specific objectives are as follows:

- To develop standardised curriculum for the programmatic management of TB at national, provincial and local level.
- To develop training manuals per the curriculum

Scope of work (SOW)

The consultant will

- Review the national and international curriculum of programmatic management of TB
- Review the national and international training materials for programmatic management of TB
- Review TB guidelines (DS and DR)
- Review of training manuals/guidelines
- Develop a standardized curriculum
- Develop printable training manuals in English language

Level of effort (LOE) and venue

As per the scope of work detailed in section 3, the level of effort of consultant is currently assessed to be of 20 working days. The assignment will be started **from November till December 2021**

Venue for the specification: NTCC, Thimi, Bhaktapur

Methodology

The consultant will closely work with NTCC team. The consultant will review National Strategic Plan (NSP), national training guidelines, UNION's WHO training guidelines and relevant documents. The consultant will have consultative meetings with NTCC. He/she will develop the draft curriculum and training materials, collect feedback from relevant persons, incorporate feedbacks and provide the final/printed version of the document.

Expected deliverables and Timeline

The consultant will be responsible to provide the following documents to NTCC by the dates specified below.

Draft curriculum	By December, 2021
Draft training manuals	By December, 2021
Final/printable curriculum and training materials	By December, 2021

Consultant Specification

The consultant will have the following professional qualifications, skill and experience:

- MD/MPH
- At least 10 years of experience in the field of health system
- In-depth understanding of National TB Program
- Work experience of development of training material/guidelines of health at national level

Supervision Arrangements

The consultant will report to Senior Project Manager.

Proposal Evaluation and Scoring Criteria

S.N.	Major Topic
1	Understanding of ToR
2	Qualification and Experience of Team Leader
3	Proposed Methodology
4	Work Plan- Timing and Detailing
5	Interview / Presentation (shortlisted only)
6	Budget

How to apply for the services

Proposal Submission Guideline/Required Documents

- Proposal Submission Deadline- 9th November 2021
- Extended Proposal Submission Deadline – **28th November 2021**
- Required Documents-
 - Filled out Consultancy Proposal Form (enclosed with this ToR)
 - CV(s) of the proposed consultant(s) with full date of birth in dd/mm/yyyy format.
 - For firms: Copies of- Firm registration certificate, VAT registration certificate, Latest tax clearance certificate. For firms that are tax exempted by the government, a copy of tax exemption certificate should be submitted.
 - For Individuals (Nepali): Copies of citizenship certificate and PAN/VAT registration certificate;
 - For Individuals (Foreign Nationals): Copies of passport and a valid visa/permit to work in Nepal.

If an individual is a full-time staff member of another organization, a no objection/consent letter signed by the organization head must be submitted along with the proposal. This is not applicable for proposals sent through a firm.

Proposals should be submitted via email to eoiconsultant.nepal@savethechildren.org