



Vacancy Announcement

Mercy Corps is a leading global organization powered by the belief that a better world is possible. In disaster, in hardship, in more than 40 countries around the world, we partner to put bold solutions into action - helping people triumph over adversity and build stronger communities from within. Now, and for the future. Mercy Corps has been operating in Nepal since 2005, implementing programs in food security, agriculture, market development, financial services, youth engagement, climate change adaptation and disaster risk reduction, with a global mission to alleviate suffering, poverty and oppression by helping people build secure, productive and just communities.

We need to keep all our community participants (adults and children) safe from harm and therefore we expect all employees to commit to our Code of Conduct and our safeguarding approach. Mercy Corps has a zero tolerance for abuse, sexual misconduct and sexual exploitation (PSEA) of the people we work with and our own staff members. All staff must commit to internal policies.

“Fostering a diverse and open workplace is an important part of Mercy Corps’ vision, and we encourage people from all backgrounds, especially women and members of disadvantaged groups to apply. Mercy Corps is an Equal Opportunity Employer”.

Mercy Corps invites applications from all interested and potential Nepali candidates for the following positions:

- **Admin and Finance Assistant** - Full time position based in Dhangadhi - **Deadline-** 1 June 2022

Please refer to this following links –[Admin and Finance Assistant](#) or <http://nepal.mercycorps.org> for full position description. Interested candidates are requested to go to the apply section of the link and submit their updated resumes and cover letter by the above-mentioned deadline.

**Only shortlisted candidates will be contacted.
Telephone enquiries will not be entertained.**