



Background

Plan International is a girls' rights organization that partners with adolescents and children around the world to overcome oppression and gender inequality, providing the support and resources that are unique to their needs and the needs of their communities. Working in more than 75 countries across Africa, Asia and the Americas, Plan's holistic, rights-based approach ensures that our project participants achieve their full potential with dignity, opportunity and safety. Our projects are designed in partnership with communities and strategically address systemic issues that often transcend sectors. With extensive local networks and community reach, Plan drives positive change through broad community participation, achieving sustainable results by actively engaging and providing services to individuals, families, communities and governments. Plan International has been working in Nepal since 1978.

Plan International Nepal invites the applications from female candidates only with priority from minority and youth groups for the following position:

1. Grants Coordinator-1 Position

Fixed-Term Employment for two years from employment date based in Country Office

The Grants Coordinator is primarily responsible to support Grants and Compliance Manager in donor compliance management and Resource Mobilization Manager in supporting fundraising from multiple sources. The position holder will also ensure that grants data and files are up to date (in SAP and offline) and proper follow up and coordination is done with Program and Finance team, for submission of quality donor reports, proposals, budgets and their modifications on timely basis.

To Apply,

Log on to www.p2p.com.np for details of job position. The deadline for application is **Wednesday, 1st June 2022**. Applications are solely accepted through People2People online application procedures. Only shortlisted candidates will be contacted for further selection process. Canvassing at any stage of processes shall lead to automatic disqualification. Due to urgent priority to fill in the positions, recruitment can be held on a rolling basis and Plan International reserves the right to select a candidate prior to the deadline