



FHI 360 Nepal Office Vacancy Announcement

FHI 360 is a global organization that mobilizes research, resources, and relationships so people everywhere have access to the opportunities they need to lead full and healthy lives. With collaborations in over 60 countries, we work directly with local leaders to advance social and economic equity, improve health and well-being, respond to humanitarian crises, and strengthen community resilience. We share data-driven insights and scalable tools that expand access and equity so communities can effectively address complex challenges, respond to shocks, and achieve thriving futures.

FHI 360 has been working in Nepal since 1993. Together with the Government of Nepal (GoN), civil society, and the private sector, FHI 360 works collaboratively in the areas of HIV, family planning (FP)/reproductive health (RH), health security and one health, nutrition, COVID-19 response, procurement, and supply chain management, local capacity strengthening, civil society and media strengthening, governance reform, and the environment and climate change.

FHI 360 Nepal Office regularly updates a roster for short-term assignments and requests applications from qualified individuals with relevant academic qualifications as well as experience and expertise in the relevant field for short-term assignments as mentioned below:

S. N	Position	Expected Level of Efforts (LOE)	Key qualifications and experience	Link to terms of reference (TOR)
1	Management and leadership Trainer	2.5 days	Proven experience in delivering management and leadership training programs. Relevant certifications or qualifications in management, and leadership is added advantage.	TOR-Management and leadership Trainer.docx
2	Trainee for EpiC Nepal Project	5 months	Represent key population/ The People Living with HIV (PLHIV) community and must be disclosed.	TOR Traineeship EpiC Nepal.docx
3	Driver	45 days	Ability to drive in all types of terrain across the country.	TOR-Driver NCASC.docx
4	IT Expert	70 days	Bachelor of Science degree in Information technology, Computer Science, Health Informatics, or related field with 5-7 years of relevant data systems work,	TOR-IT expert NCASC.docx

S. N	Position	Expected Level of Efforts (LOE)	Key qualifications and experience	Link to terms of reference (TOR)
			programming, and analytic experience.	
5	Documentation Officer	90 days	Bachelor's degree in information technology or bachelors in any discipline with 2 years' experience on related field.	TOR-Documentation officer.docx
6	eLMIS Support Officer	120 days	Bachelor's degree in pharmacy, public health or relevant degree with 3 years' experience on related field.	TOR-eLMIS Support Officer.docx

How to Apply

Interested and qualified individuals with relevant academic qualifications as well as experience and expertise in the relevant field are requested to use the link below for the application. The application deadline is **May 17, 2024**.

[Application Link](#)

Only short-listed candidates will be invited to participate in an assessment process. Any effort to influence the selection process will result in disqualification.